

Weaverville Fire District

POST OFFICE BOX 447, WEAVERVILLE, CALIFORNIA 96093 (530) 623-6156

MINUTES

WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – May 1, 2018

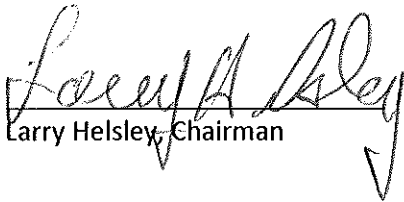
- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, Larry Helsley at 0957 hours. Commissioners present: Rick Wetzel and George Owen. Commissioners Absent: Bill Britton and Bill Fischer. Others present: Firefighter Jordan Hamilton, Engineer Ted Pierce, Engineer Larry Horrocks, Fire Chief Todd Corbett and Administrative Officer Serena Brown.
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
 - a. Approve Regular Meeting Minutes April
 - b. Approve Warrant List/Check List and Journal Entries – Morgan Stanley
MSC Wetzel/Owen to approve the Consent Agenda as presented.
- III. **ACTION ITEMS:**
 - a. **Discussion/Approve – Policy 7.18 – Use of Tobacco** – This policy was presented at last month’s meeting and the board approved the draft with a request to let the Volunteers comment on it. There were no comments.
MSC Wetzel/Owen to approve the Use of Tobacco policy as presented.
 - b. **Discussion/Approve – Policy 2.7 – Anti-harassment and Non-discrimination**– This policy was presented at last month’s meeting and the board approved the draft with a request to let the Volunteers comment on it. There were no comments.
MSC Owen/Wetzel to approve the Anti-harassment and Non-discrimination policy as presented
- IV. **DEPARTMENT AND BUSINESS REPORTS**
 - a. **Hazardous Reduction Progress Report:** Ted Pierce reported that he has been making phone calls to see who has burn permits and work needs to get done. Work is limited due to low Title III monies, but we will start burning piles soon and should be back working full time by June 18 when explorer post members get out of school.
 - b. **Fire Chief’s Report:** Chief Corbett completed Life safety inspection on the Cedar and Alpine Houses, as well as, Weaverville Elementary School. We assisted the watershed in Hayfork with a prescribed fire. He assisted John Holland with preparation of the wildland preparedness drill. Giles Lock and Key came and rekeyed the whole building. He has been concerned with the security of the building and is contemplating Security Cameras. Hydrants will start getting cleaned up soon.
 - c. **Fire Department Report:** We are at 143 calls with 28 members. RT 130 refresher has been completed. The Explorer Post academy went very well.
 - d. **Sleeper Program Report:** Hamilton did some weed eating and will start cleaning out the “planter box” in the front of the building. He finds out his CalFire schedule soon.
 - e. **Committee Reports**
 - i. **Recruitment Committee:** (Britton, Helsley, Corbett) No report
 - ii. **Collections Committee:** (Owen, S. Brown) No report
 - iii. **Contract Committee:** (Britton, Wetzel, S. Brown) No report

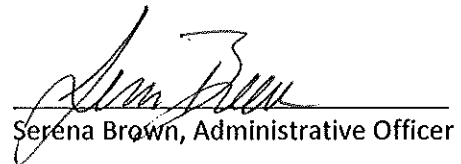
- iv. Budget/Financial Committee: (Helsley, Fischer, Corbett, Kormeier, S. Brown) End of the year report coming up soon.
- v. Policy Committee: (Britton, S. Brown)
- f. Director Reports: Commissioner Owen asked about 2131. He knew that the clutch had been work on recently. Todd reported that it is still not responding correctly, and more work is going to be needed.

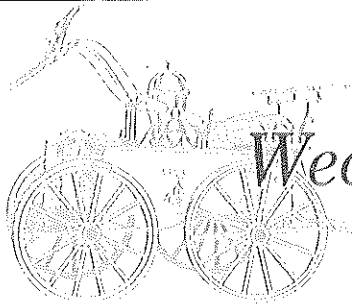
V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: Patricia McColum, a resident of Lewiston, has requested Hazard Reduction work. The District has had issues with Patricia in the past regarding threatening litigation. We are going to talk to Jim Underwood and ask for suggestions on how to deal with the situation and possibly get a restraining order.

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1034 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer



Weaverville Fire District

POST OFFICE BOX 447, WEAVERVILLE, CALIFORNIA 96093 (530) 623-6156

MINUTES WEAVERVILLE FIRE PROTECTION DISTRICT

Special Meeting – May 16, 2018

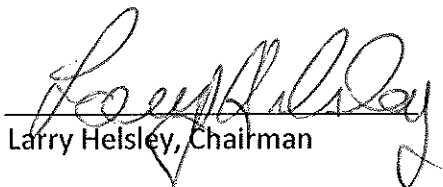
I. **CALL TO ORDER:** The Special Meeting of the Weaverville Fire Protection District was called to order by Chairman, Larry Helsley, at 0955 hours. Commissioners present: Bill Britton, George Owen, and Rick Wetzel. Commissioner absent: Bill Fischer. Others present: Firefighter Jordan Hamilton and Administrative Officer Serena Brown.

II. ACTION ITEM:

- a. **Discuss/Approve - Lessee Resolution – Approve financing of one 2017 Ferrara Water Tender with Community Leasing Partners:** During the March Special meeting of Weaverville Fire District the Board of Commissioners approved the purchase of a new Ferrara Water Tender. Today there was discussion about financing the new Water Tender and it was decided that the Board would put a down payment of \$50,000 and finance \$226,840.14, over the next eight years, as outlined in the Master Equipment Lease Purchase Agreement with Community Leasing Partners. Admin Officer Brown advised the Board that our General Counsel, Jim Underwood, has reviewed the agreement and he believes it to be a typical agreement in the lease/lending industry. **MSC Britton/Owen** to approve and authorize a master equipment lease purchase agreement with Community Leasing Partners, a Division of First National Bank, including transferring \$20,000 from the Investment Fund to the Apparatus Fund to cover the down payment.
Roll Call Vote: Ayes – 4, Noes- 0, Absent – 1, Abstain – 0

III. PUBLIC COMMENT: None

IV. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 1002 hours.


Larry Helsley, Chairman


Serena Brown, Administrative Officer